



**SAC FACILITIES MEETING
MINUTES – SEPTEMBER 15, 2015
1:30P.M. – 3:00P.M.**

Approved 10/20/2015

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair(a)	Rhonda Langston	Dietrich Kanzler(a)	Susan Sherod	Mike Ediss(a)	Mike Turrentine(a)
Sherry DeRosa(a)	Christine Leon(a)	Brian Kehlenbach, Co-chair	Valinda Tivenan(a)	Sarah Salas	Maria Taylor(a)
Bart Hoffman(a)	Mark Wheeler(a)	George Moore	John Zarske	District Liaison	
Nilo Lipiz(a)				Carri Matsumoto(a)	
Eve Kikawa				Darryl Taylor	
Guests				Campus Safety & Security	
Elloitt Jones				Mike Colver	
Matt Schoeneman				ASG Representative	
				Stacy Palencia	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made. Members were advised that Dr. Collins and Mark Wheeler were attending the CCFC Community College Facility Coalition 22 nd Annual Conference in Sacramento.			Meeting called to order – 1:32p.m. Adjourned at 2:31p.m.	
2. PUBLIC COMMENTS					
	It was noted that the campus suffered some roof leaks from the recent rains.				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	The April 28, 2015 meeting minutes were presented for approval.			ACTION Motion was moved by E. Kikawa to approve the April 28, 2015 Facilities committee minutes as presented. 2 nd – R. Langston The motion carried unanimously.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	The membership was provided with an overview of the Measure Q projects as well as Active Projects (see attached). Additional comments as noted: Other Projects Regarding the CEC parking lot slurry and stripping work, it was noted that students are unaware of alternate parking areas when the parking lots are				

	<p>being reconditioned.</p> <p>Dunlap Hall</p> <p>An overview was presented on the Dunlap Hall project (see attached). Additional comments as noted:</p> <ul style="list-style-type: none"> • Elevator State Inspection scheduled for the beginning of October. • Reroofing project is targeted to start in October. It will consist of removing and re-roofing the building. • It was confirmed that plan is to have every classroom mediated. There was mention that the hanging of projectors is pending approval from DSA, this may cause a delay in the mediation. • There was an inquiry regarding the current amphitheater. <ul style="list-style-type: none"> ○ The old area of the amphitheater will fence in for the next phase. ○ It will serve as a staging area. ○ As the amphitheater comes into play in the schedule, the soil will be excavated and start the flat work and landscaping work. ○ It was noted that the new hardscape will complement the Central Plant project. • There was a concern regarding the possibility of the relocation of the Drip. Rhonda Langston requested that any information regarding the Drip be brought to her attention as soon as possible. 	
5. Standing Reports	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
HEPSS (Health, Emergency Preparedness, Safety and Security Task Force)	Don Mahany presented the attached report. In addition, Don has been selected to chair the HEPSS task force again this year.	
Facilities Report	The SAC Facilities Report was presented to the committee for review (see attached).	
Environmental Task Force	<p>Ms. Sherod shared the following website:</p> <p>CURC - College and University Recycling Coalition</p> <p>The site is free to join and take advantage of the free webinars that can help the college get to zero waste.</p> <p>Ms. Sherod provided some suggestions and slides for the members to preview.</p> <p>Also she provided information from PresidentsClimateCommitment.org that helped to explain the process of managing Green House Gas Carbon Emissions.</p> <p>This information was provided as options that may be considered.</p>	

6. Old Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	There was no old business.	
7. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	There was no new business.	
8. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> • Clarification on the process for replacing lights in common areas. • There was a concerned shared regarding overgrown hedges and the safety issues related. It was clarified that the issue had already been brought to the attention Mark Wheeler. It was also noted that the SAC M&O team has had an extremely good response time in remedying issues that the team has been alerted to. • A concern was raised regarding the foot traffic across the island in Lot 5. The plants are being trampled. A foot path was recommended. • The air in the C building was not functioning last Friday. The concern was that the HVAC system had not been switched from summer to fall. 	

SUBMITTED BY Geni Lusk 10/7/2015